



To: Vacancy, Convener; Shelly Nicols, Vice Convener; and Struan King (tbc), Dave Bliss, Craig Cole, Ken Eddie, Ed Fitzgibbon, Sandy Kelman, Diane Sande, Linda Smith, Emily Queen and David Wright.

Town House,
ABERDEEN 30th October, 2013

LOCAL LICENSING FORUM

The Members of the **LOCAL LICENSING FORUM** are requested to meet in Committee Room 5 - Town House on **TUESDAY, 5 NOVEMBER 2013 at 2.00 pm.**

JANE MACEACHRAN
HEAD OF LEGAL AND DEMOCRATIC SERVICES

BUSINESS

GENERAL BUSINESS

1 Minute of Previous Meeting of 11 September 2013 (Pages 1 - 8)

2 Matters Arising

3 Membership Updates

3.1 Appointment of Convener

Following the resignation of Garry Burnett, the Forum is asked to appoint a replacement Convener.

3.2 Vacancy - Scottish Fire and Rescue Service

Following the resignation of Garry Burnett as the representative of Scottish Fire and Rescue, the Forum is asked to confirm whether it wishes another representative to of SFRS to join the Forum.

3.3 Position of Vice Convener - For discussion

3.4 Representative of Licensed Trade - For discussion

3.5 Youth Representative

Struan King of Aberdeen City Youth Council has indicated that the Youth Council would wish to send a representative to sit on the Forum. The Forum is asked whether it wishes to confirm this appointment, thus resolving the decision taken on 19 June to have a youth member from either the Youth Council or a city university. There has been no response from the former RGU representative.

4 Workplan - to follow

5 Consultation on the Statement of Licensing Policy (Pages 9 - 10)

Forum members are asked to follow the link included in the letter, and highlight any areas for discussion at the meeting. The Forum's submission and the response to the consultation exercise, are both contained within pages 1-23. Subsequent pages contain submissions from other bodies/organisations which you may also wish to view. This has not been printed due to the number of pages.

INTELLIGENCE (TO INFORM THE WORKING GROUP OF THE LICENSING FORUM)

LICENSING OBJECTIVE 1: PREVENTING CRIME AND DISORDER

6.1 Update from Police Scotland

LICENSING OBJECTIVE 2: SECURING PUBLIC HEALTH

6.2 Update from Licensing Standards Officer

LICENSING OBJECTIVE 3: PREVENTING PUBLIC NUISANCE

6.3 Update from Unight Representative

LICENSING OBJECTIVE 4: PREVENTING AND IMPROVING PUBLIC HEALTH

6.4 Update from NHS Grampian and Alcohol and Drugs Partnership

LICENSING OBJECTIVE 5: PROTECTING CHILDREN FROM HARM

6.5 Update from Children's Services Representative

MATTERS ARISING

7.1 Any Other Competent Business

7.2 Dates for 2014

The Forum is asked to approve the following schedule of meetings for 2014 –

Wednesday 12th February at 2.00pm

Wednesday 23rd February at 2.00pm

Wednesday 18th June at 2.00pm

Wednesday 17th September at 2.00pm

Wednesday 19th November at 2.00pm

Website Address: www.aberdeencity.gov.uk

Should you require any further information about this agenda, please contact Dmitry Gavin on 01224 52123 or email dgavin@aberdeencity.gov.uk

Substantive Members (voting)

Holders of premises licences and personal licences
Shelly Nicols - Vice Convenor
Chief Constable for the police area in which the Forum's area is situated
Inspector Ed Fitzgibbon
Persons having functions relating to health, education or social work
<i>Vacancy - Scottish Fire and Rescue Service</i>
Sandy Kelman, Aberdeen Alcohol and Drugs Partnership
Linda Smith, NHS Grampian
Craig Cole, Aberdeen Samaritans
Emily Queen, Community Safety Partnership
David Wright, Education Services Manager, Aberdeen City Council
Dave Bliss, Practice Improvement Officer, Children's Services, Aberdeen City Council
Young People
Struan King (Youth Council) <i>tbc</i>
Persons resident within the Forum's area
Ken Eddie, Aberdeen Civic Forum
Licensing Standards Officer
Diane Sande (or Tara-Erin Gilchrist)

Co-optees (non-voting)

Holders of premises licences and personal licences
George Wyatt
Craig Adams
William Christie
Persons having functions relating to health, education or social work
Street Pastors Representative – <i>to be confirmed</i>
Persons resident within the Forum's area
Allan McIntosh, Aberdeen Civic Forum
Other
Bob Westland, Door Security